

Chandlersville Community Building

8775 Chandlersville Rd., Chandlersville, OH 43727

Event Space Rental Agreement

This contract for the rental of a venue is made this date, _____, by and between Chandlersville Community Building Assn., hereafter referred to as the Owner, and _____, hereafter referred to as the Renter.

Whereas, the Renter desires to temporarily rent, occupy, and make use of the Owner's venue, located at 8775 Chandlersville Rd., Chandlersville, OH 43727 and known as The Chandlersville Community Building and Whereas, the Owner agrees to such rental, occupation, and use in consideration of certain payments and covenants herein enumerated;

Now, therefore, the parties agree to the following terms and conditions:

1. The Renter shall pay to the Owner the sum of \$ _____. Of this amount, \$50.00 is a non-refundable deposit and (Refer to price list for cleaning deposit) is for damages/Cleaning/ Security deposit which will be returned to the Renter upon settlement, minus any charges for actual damages or cleaning of the venue by Owner after the event.
2. The Renter shall have access to and use of the venue from _____ on _____, to _____ on _____, for the purpose of hosting the Renter's _____ event. Owner shall provide to the Renter entry to the facility (door code or keys), and other items necessary to give Renter such access.
3. **Please contact the Building Association (chandlersville community building website or Facebook page or Committee Member) to request a door code or a key or make arrangements for the school to be open 48 hours prior to your event. It is your responsibility to get the door code or key or make arrangements.** Within 24 hours of the rental period's expiration, Renter shall tender to Owner any rental fee balance due, and all keys and other access control devices in his/her possession. **If a door code is given for access, it will expire at midnight the day of the event.**
4. Renter shall remove all personal property, trash, and other items that were not present in the venue when Renter took control of it. Renter shall properly clean all areas of the facility after use.
5. Upon Renter's completion of his/her obligations under (4) and (5) above, the Owner shall return to Renter the security deposit minus any amounts deemed necessary to clean or repair damages inflicted upon the venue by Renter and/or Renter's associates, guests, invitees, contractors, and all other persons whatsoever who enter the venue during the rental period, whether or not such persons did so with Renter's knowledge or consent. Deposits will be mailed or returned to your paypal account following the first Monday of the month after the event.
6. In the event that Renter fails to pay the balance due within the time period agreed upon in this contract, interest shall accrue upon the unpaid balance at the rate of 5% per year until it is paid. Renter shall also be liable to owner for any legal fees, court costs, and other expenses associated with collection.
7. Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter's use of the venue.
8. Any disputes arising under this contract shall be adjudicated in the Owner's local jurisdiction.
9. The building association reserves the right to decline any renters for any reason.

10. Rental of the venue include tables and chairs that are to remain onsite and on concrete/paved areas
Tables and chairs are not to be used on grass or unpaved areas..

11. In the case of inclement weather, it is the Renters responsibility to provide for walkway and driveway cleaning prior to an event.

In witness of their understanding of and agreement to the terms and conditions hereincontained, the parties affix their signatures below.

Renter's Signature, date	Owner's Representative Signature, date
Printed Name	Printed Name
Address	Address: P.O.BOX 53
City, State, Zip Code	City, State, Zip Code Chandlersville, OH 43727
Phone Number	Phone Number: 740-819-5367
Email	Email: Info@chandlersvillecommunitybuilding.com

Deposit amount: _____ Date: _____ Received by: _____

Building contacts: _____ Cleaned: _____

Amy Sears/Darren Sears (Scheduler)- 740-819-5367

Matthew Janicki (President) – 740-403-3638

Deposit returned: _____

Tom/Rita Ogg (Treasurer) - 740-674-6641

Kathy Wagner (Secretary) - 740-819-4558

You can fill this document out and submit in many different ways:

1. Email it to us at info@chandlersvillecommunitybuilding.com
2. Drop it off at the drop box near the upper door behind the building.
3. Stick it in mail to us at: 10605 Chandlersville Road, Chandlersville, Ohio 43727